



28th September 2020

Protecting all of our children and vulnerable family members

Dear Parent/Carer

You will be aware that the numbers of Covid-19 cases are on the rise. As the Charity that runs your child's school, we are responsible for the health and safety and wellbeing of all of our children and staff. We have worked hard over the last six months to obtain the best balance between keeping schools safe for all and keeping schools open for all. If you are interested in our risk management approach you will find supporting documentation on how we have gone about this on our website www.elliottfoundation.co.uk/covid19

I am very grateful to each of you for your patience and understanding during the period of reopening. I know that our communication with you has sometimes been a little last-minute but we are doing everything we can to keep you informed.

I am writing to ask you to help us to keep all our children healthy and all our schools open by doing just that little more and in particular please:

- Respect social distancing guidelines at pick up and drop off both inside and outside of the school grounds and when in doubt wear a mask
- Restrict yourself to one adult collecting or dropping off
- Respect government guidelines on social gatherings and please don't send your child to school if they have any one of the principal recognised Covid symptoms
 - This does not mean a runny nose or a sore throat
 - But if your child has a fever of over 37.8 °C, is coughing a lot for more than an hour at a time or has noticed a loss or change of smell or taste then please keep them at home and arrange to get them tested

This will help us to keep your children safe and to keep our schools open for as long as possible.

Best wishes

A handwritten signature in black ink, appearing to read 'Hugh'.

Hugh
Chief Executive