



9th November 2020

Dear Parent/Carer

I hope you are coping with the second national lockdown and that your family and loved ones are well.

I am writing to ask for your help.

Over the last eight months at the Elliot Foundation we have done everything in our power to make our schools as Covid safe as they can reasonably be. We have redesigned the way we run schools from the ground up to minimise and mitigate the spread of the virus.

But this does not mean that it is entirely safe. Whilst the evidence suggests that the risk to young children from the virus is very small, the risk to you, your extended families and all of the staff working in our schools is much higher.

I need you to help us restrict the spread of the disease by **wearing a face covering and respecting social distancing rules when you drop off and collect your child**. For the duration of the national lockdown you should not be spending any significant length of time less than 2 metres away from anyone outside of your household. This means that, where possible, you should not be giving children from other families lifts to school. It would also help if you restricted yourself to one adult per household at the drop off and collection points and stick to the staggered arrival and collection times that have been shared with you.

I ask for your help because if we do not together slow the spread of the Coronavirus then schools may have to close and people close to you may become very ill. Whilst we have a duty of care to your children and a moral responsibility to educate them to the best of our abilities, we must also look after our staff and I will not hesitate to close a school if it is unsafe.

If you have any questions or worries, please speak to the Principal of your child's school.

Thank you for your understanding and support.

A handwritten signature in black ink, appearing to read 'H Greenway'.

Hugh Greenway - CEO