



School Attendance – a very important message for all Parents/Carers

September 2023: Important - please read!

Dear Parent/Carer,

This is an important update about school attendance for the 2023/24 academic year. Tiverton Academy is working in partnership with parents and the Local Authority to improve school attendance.

A big thank you to the majority of parents who make sure their children attend school regularly!

Your efforts, working in partnership with the school, will ensure that your child will have the best chance to achieve their academic potential and have real opportunity in their future education journey and the world of work.

It will also enable your child to:

- access the learning needed to achieve their expected learning outcomes
- maintain friendships and develop new ones
- develop good habits such as good punctuality which are essential to thrive in their future ahead

How does your child compare?

Attendance during one school year	equals this number of days absent	which is approximately this many weeks absent	which means this number of lessons missed
95%	9 days	2 weeks	50 lessons
90%	19 days	4 weeks	100 lessons
85%	29 days	6 weeks	150 lessons



If you are worried about your child/children's attendance the first port of call is to discuss your concerns with the school directly. The school has specialist staff who may be able to help, and all schools work closely with health and Local Authority teams who may also be able to help if needed. If you have concerns about mental health, domestic abuse, parenting, bereavement, finance, problems with drugs and alcohol, you can find help and support from the 'From Birmingham with Love' webpage:

[From Birmingham with Love](#)

Additionally, Birmingham City Council provides online information and guidance to parents on school attendance which you can access here:

[School Attendance Information for Parents](#)

Family holidays in term time are not allowed in law and are unlikely to be authorised. Family emergencies also need careful consideration. It is not always appropriate or in the best interests of the child to miss school for emergencies which are being dealt with by adult family members. Notifying the school of leave due to a family emergency does not mean it will be authorised. An appointment needs to be made with one of the Attendance Team in order to fill in paperwork for requests for term time leave.

***“Please note that where parents fail to ensure their child attends school regularly, legal action, including penalty notices, may be considered.”
Education Legal Intervention Team Birmingham City Council***

We thank you for your cooperation and support in this and wish you and your child/children all the best for the new academic year.

Kind regards,

The Attendance Team:

Principal - Mrs Dunn

Pastoral Care Lead - Mrs Mason

Office Manager - Mrs Gaskin

